

# **ABOUT US:**

Prime Bank was established in 1992 as a cornerstone of Kenya's financial landscape for over three decades. With a steadfast commitment to excellence, innovation, and customer-centric solutions, we have emerged as a trusted partner for individuals, businesses, and communities across the nation and region. Over the years, the Bank has established a presence in other African countries such as Malawi, Botswana, Mozambique, Zambia, and in Zimbabwe.

### **POSITION OVERVIEW**

The COO will be responsible for overseeing the bank's daily operations, ensuring efficiency, compliance, and excellence in service delivery.

This executive role requires a visionary leader with a strong background in banking operations, strategic planning, and team management.

We seek an experienced and dynamic Chief Operating Officer (COO) to join our executive team and lead our operational strategies.

### **KEY RESPONSIBILITIES:**

- Develop and implement operational strategies aligned with the bank's overall objectives.
- Oversee all operational functions, including branch operations, customer service, and administrative functions.
- Ensure compliance with regulatory requirements and internal policies.
- Drive process improvements to enhance operational efficiency and customer satisfaction.
- Lead and mentor a team of senior managers and operational staff.
- Collaborate with other executives to develop and execute the bank's strategic plan.
- Monitor and analyze operational performance metrics to identify areas for improvement.

# **QUALIFICATIONS:**

Proven track record of successfully managing large-scale operations in a Tier 1 bank 25 plus year of experience in the role or similar Strong understanding of banking regulations and compliance. Excellent leadership, communication, and interpersonal skills. Strategic thinker with a results-oriented approach. Ability to thrive in a fast-paced, dynamic environment.

#### What We Offer:

Competitive salary and benefits package.
Collaborative and inclusive work environment.
Professional growth and development opportunities.

Candidates with the required qualifications, experience and competencies who wish to apply for the above position are required to forward their applications with their CVs, to the Assistant General Manager, Human Resources via:

jobs@primebank.co.ke